



APPLICATION FOR GRADUATE ASSISTANTSHIP

Assistantships are considered primarily as a form of financial aid to help students complete their graduate degree program, however, financial need is not a consideration in the hiring process. In order to be eligible for a graduate assistantship, a student must be enrolled full-time (i.e., at least nine credit hours) in a specific degree program and have a minimum 3.0 undergraduate GPA. Graduate Assistants will be expected to work up to 20 hours per week throughout the duration of their employment, excluding holidays. Applications should not be submitted prior to formal acceptance into the degree program. Admissions decisions into the degree program will begin in November.

Return this form, a copy of your current vita/resume, and a letter of interest directly to Dr. Brittany Followay, Graduate Program Director: followayb@ripon.edu. Your letter of interest should address your accomplishments, relevant experience, what you expect out of a graduate assistantship, and what you can add to the department. Additionally, if you do not have letters of recommendation on file with our admissions department, you should send three (3) letters of recommendation with your graduate assistantship application (2 preferably from faculty). Note that assistantship types and assistantship availability vary by department, and not all departments receive the same funding. After review, selected applicants will be invited to a formal interview process.

NOTE: APPLICATIONS MUST BE SUBMITTED ELECTRONICALLY; HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED.

SECTION A: PERSONAL INFORMATION

Name (Last, First, Middle): _____

Student ID Number: _____

Current Address: _____

City: _____

State: _____

Zip Code: _____

Phone: _____

Email: _____

What is the best way to reach you?

☐

Phone

☐

Email

☐

Postal Mail

Please Choose One:

☐

I will be new to Ripon College I have been accepted to a Ripon College graduate degree program.

☐

I am a current Ripon College **undergraduate** student and I have been accepted to a Ripon College graduate degree program.

☐

I am a current Ripon College **graduate** student.

Current Program Applied For:

☐

Sports
Psychology

☐

Exercise
Physiology

☐

Sports
Management

SECTION B: ASSISTANTSHIP INFORMATION

Assistantship Type (check all that apply):

☐

Research

Assist faculty with research projects, in-class discussions and laboratory sections. Duties may include meeting with students; administering tests or exams; leading a laboratory section or discussion sessions; and representing the graduate program at meetings or informational sessions.

☐

Athletic

Assist with coaching, recruitment of student-athletes, and other duties as assigned by the head coach or director of athletics.

Please sign and date this form, attach a copy of your current vita/resume, letter of interest, and three (3) letters of recommendation, and submit directly to Dr. Brittany Followay, Graduate Program Director; followayb@ripon.edu.

(Signature)

(Date)

FOR OFFICE USE ONLY

Received By: _____ Date Received: _____ UG GPA: _____ Grad GPA: _____